



GARDEN RIVER FIRST NATION



Employment Opportunity

Position: ANISHINAABE SUPPORT WORKER
Duration: CONTRACT
Department: EDUCATION UNIT
Reports to: SCHOOL PRINCIPALS & COORDINATOR, EDUCATION SUPPORT SERVICES

Garden River Members encouraged to apply

Summary of Function:

The purpose of the Anishinaabe Support Worker (ASW) will oversee the delivery and development of providing support and assistance to our students with exceptional needs within the classroom setting. The ASW will use a variety of programs and behaviour techniques to assist our students in achieving educational success. The ASW motivates and encourages students and parents to participate and contribute to educational programs and services. This person will act as an Indigenous Advisor to school administration and staff to raise awareness and understanding of cultural, personal, and community issues that may impact the success of Garden River First Nation students with exceptional needs. The ASW functions within legislative requirements, regulations, policies and procedures, and the Mission, Beliefs and Vision of Garden River First Nation, and contributes to the accomplishment of the strategic priorities.

Duties/Responsibilities:

- To liaise and advocate on behalf of our students with exceptional needs within the school and education department administration and staff;
- To act as a resource for school administration and staff to raise awareness and understanding of cultural, personal, and community issues that may impact the success of students of Indigenous descent;
- Establish and maintain appropriate lines of communication with the Coordinator, Education Support Services, Education Department staff and school personnel;
- Promote and support the academic success of our students by attending Individual Placement Review Committee (IPRC) meetings and Special Education initiatives that will benefit our students;
- Attend monthly Co-Supervision meetings at School & staff meetings with Garden River Education Unit;
- Promote behaviour expectations required in school and promote life skills for students;
- Assist students with communication skills and improving interpersonal and social skills;
- Assist students, parents, and community members to understand school protocols, rules and policies as required;
- Document any interaction between students, parents, school officials that is aimed at supporting our exceptional students as well as inputting appropriate data in student records;
- Perform other related duties that may be required and assigned.

Qualifications

- Required Social Services Degree or College Diploma in Human Services or related studies from a recognized institution, or Youth Programming (preferred) with some academic courses (English, Math);
- Minimum two (2) years experience related to counselling Youth and/or Cross-Cultural programming preferred;
- Excellent facilitation, coordination, assessment and planning skills;
- Demonstrated sensitivity to and knowledge of the First Nation cultural values and traditions;
- Ability to work independently and collaboratively as a member of a team;
- Excellent organizational skills, time management skills, interpersonal and communication skills, both oral and written;
- Demonstrated work related computer skills (e.g. MS Word, WordPerfect, Excel, Internet, Email, Outlook).

Interested applicants can email or drop off their cover letter, detailed resume, three work related references by **Friday, September 25th, 2020 @ 12 noon.**

BE ADVISED THAT A NEGATIVE/CLEAR CPIC FORM 1 IS A CONDITION OF EMPLOYMENT

Please address the envelope and/or email "**Anishinaabe Support Worker – 2020-60**" and submit to:

**Human Resources
Garden River First Nation,
7 Shingwauk Street,
Garden River, ON
P6A 6Z8**

Email: employment@gardenriver.org

Paul Calic, Human Resources Manager

Date Posted: Friday, September 11th, 2020

We would like to thank all applicants that applied but only those selected for an interview will be contacted. Thank you for your interest in Garden River First Nation.