GARDEN RIVER FIRST NATION IS HIRING

In the spirit of our ancestors and our Treaty, we endeavour to conduct ourselves in a manner that is consistent with the Seven Grandfather Teachings given to us by the Creator. We envision a harmonious community that is built on mutual respect that maintains a healthy balance through prosperity and well-being. Through these actions we intend to create a self-sustaining community that fulfills the emotional, physical, mental, and spiritual well-being of all members.

Position:	***COMMUNITY HEALTH REPRESENTATIVE (ONE (1) YOUTH, ONE (1) ADULT)***
Duration:	**FULL-TIME**
Salary Range:	**$21.62 - $24.02** ***(Pending experience & Education)***
Location:	**WELLNESS CENTRE**
Report to:	**WELLNESS CENTRE MANAGER**

POSITION SUMMARY

The Community Health Representative is responsible for providing community health information, instruction and guidance to members of the Garden River First Nation, educating them in safe health practices and proper utilization of the health care system and assisting the community to identify the needs for effective community service, while co-operating with the Medical Services Branch, and functioning within legislative requirements, regulations, policies and procedures and the Mission, Beliefs and Vision of the Garden River First Nation Wellness Centre, and contributes to the accomplishment of the strategic priorities.

DUTIES

- Explaining Medical Services health programs to the community and explaining local culture, community health needs and problems to the health care delivery team from Medical Services Branch by:
  - Providing community health education in the form of workshops and presentations
  - Assisting the nurse in pre-natal, maternal, well-baby and childcare and preventive health clinics and
  - Acting as an interpreter, when necessary, between members of the community and the health care delivery team and assisting visiting officials in the conduct of their business with members of the GRFN
- Assisting the Environmental Health Officer from the Medical Services Branch in the water and well survey by obtaining water samples;
- Completing various administrative tasks such as:
  - Typing, filing, and record keeping;
  - Preparing expense accounts and an annual budget;
- Ensuring the continued and competent delivery of the Health Care program by:
  - Attending meetings, as required, with the Manager, Health and Support Services, and a variety of health care professionals and organizations;
  - Participating in workshops, seminars, and training sessions to upgrade work skills on an on-going basis;
- Participating in supervisory meetings, performance appraisals and self evaluation
- Performing other related duties as may be required and assigned

QUALIFICATIONS

- Required Post Secondary education in health and/or social service, public health, child & youth worker
- Community Programming experience is an asset
- Knowledge and interest in health issues affecting Aboriginal people;
- Ability to use good judgement in assessing difficult situations;
- Flexibility required to keep pace with an ever-changing environment;
- Demonstrated sensitivity to and knowledge to the First Nation cultural values and traditions;
- Ability to be consistent and display a positive/helpful attitude;
- Willingness to accept changes in work practices and technology;
- Ability to work under pressure to meet deadlines;
- Ability to work independently and collaboratively as a member of a team;
- Excellent organizational skills, time management skills, interpersonal and communications skills, both oral and written;
- Excellent computer skills (including MS Word, Word Perfect, Excel, Internet, Email, Outlook);
- Must undergo a criminal record check prior to employment ***(At Applicant Expense)***

Interested applicants can email or drop off their cover letter, detailed resume, three work related references by: **March 16th, 2023 @ 4:30pm**. Please address the envelope and/or email **"CHR-2023-15"** and submit to:

Human Resources
Garden River First Nation
7 Shingwauk Street, Garden River, ON P6A 6Z8
Email: employment@gardenriver.org

COME JOIN A GROWING AND DYNAMIC ORGANIZATION OFFERING REWARDING CAREERS AND A GREAT WORK ENVIRONMENT FOR INDIVIDUALS COMMITTED TO MAKING A DIFFERENCE FOR KETEGAUNSEEBEE.

Date Posted: March 02, 2023

PREFERENCE WILL BE GIVEN TO GARDEN RIVER BAND MEMBERS. SELF-IDENTIFICATION IS ENCOURAGED.

We thank all applicants for their interest; however only those selected for an interview will be contacted.

OJIBWAYS OF ROBINSON-HURON TREATY OF 1850