



GARDEN RIVER FIRST NATION IS HIRING

In the spirit of our ancestors and our Treaty, we endeavour to conduct ourselves in a manner that is consistent with the Seven Grandfather Teachings given to us by the Creator. We envision a harmonious community that is built on mutual respect that maintains a healthy balance through prosperity and well-being. Through these actions we intend to create a self-sustaining community that fulfills the emotional, physical, mental, and spiritual well-being of all members.

Position: Full Time Maintenance Worker
Starting Range: 2628 Hwy 17b
Location: \$18.50 - \$23.50
Report to: Ojibway Park Supervisor

POSITION SUMMARY

The Ojibway Park Maintenance Groundskeeper will assist in the implementation of facility and capital asset maintenance in the campground, to campground specific standards. Maintaining the landscape in developed areas and upkeep of campground sites and buildings daily is an important part of operations. Grounds, trails and beachfront are to be kept in an aesthetically pleasing and safe condition. The Ojibway Park Maintenance Groundskeeper functions within legislative requirements, regulations, policies and procedures and the mission, beliefs and vision of the Garden River First Nation, and contributes to the accomplishment of the strategic priorities.

DUTIES

- Daily maintenance and minor repair of all campground structures, including landscape;
- Sweep and clean exterior of building and exterior windows, ledges, patio's, stairways, ramp and sidewalks ensuring they are kept free of dirt, cobwebs, and foreign matter;
- Paper and litter around building and beach front exterior to be picked up and disposed of;
- Daily garbage collection;
- Bundle and secure firewood and removal of campfire ashes as required;
- Clean and maintain washroom facilities and supplies checked and filled;
- Remove and clean all removable light fixtures, replace bulbs as required;
- Ensure all screens are in place;
- The maintenance, operation and minor repair to water and sewage services;
- The maintenance and upkeep of all tools and equipment;
- Keeping accurate records of the movement of campground equipment and supplies, tools, and equipment;
- Assisting in the acquisition and deliver of supplies and materials to the various campground work centres. Report to the Site Supervisor when supplies are low;
- Assist with daily 11:00am checkouts ensuring sites are cleaned and ready to rent by noon;
- Performing other duties as may be required or assigned;

QUALIFICATIONS

- Required High-School Diploma or G.E.D;
- Required two years related experience;
- Demonstrated sensitivity to and knowledge to the First Nation cultural values and traditions;
- Ability to use good judgement in assessing difficult situations;
- Ability to be consistent and display a positive/helpful attitude;
- Flexibility required to keep pace with an ever-changing environment;
- Stamina, sensitivity and strong negotiation and advocacy skills;
- Willingness to accept changes in work practices and technology;
- Ability to work under pressure to meet deadlines;
- Ability to work independently and collaboratively as a member of a team;
- Excellent organization skills, time management skills, interpersonal and communications skills, both oral and written;
- Excellent computer skills (including MS Word, Word Perfect, Excel, Internet, Email, Outlook);
- Must undergo a criminal record check prior to employment (**At Applicant Expense**)

The functions within the legislative requirements, regulations, policies and procedures and the Mission, Beliefs, and Vision of the Garden River First Nation, and contributes to the accomplishment of the strategic priorities.

Garden River First Nation offers benefits and pension enrollment, vacation and sick days for all full-time employees.

For a copy of the full job description please email employment@gardenriver.org and one can be forwarded

Interested applicants can email or drop off their cover letter, detailed resume, three work related references by: **May 16, 2024 at 4:30pm**. Please address the envelope and/or email "**2024-20**" and submit to:

Human Resources
Garden River First Nation
7 Shingwauk Street, Garden River, ON P6A 6Z8
Email: employment@gardenriver.org

Date Posted: May 2, 2024

PREFERENCE WILL BE GIVEN TO GARDEN RIVER BAND MEMBERS. SELF-IDENTIFICATION IS ENCOURAGED.

We thank all applicants for their interest; however only those selected for an interview will be contacted.



COME JOIN A GROWING AND DYNAMIC ORGANIZATION OFFERING REWARDING CAREERS AND A GREAT WORK ENVIRONMENT FOR INDIVIDUALS COMMITTED TO MAKING A DIFFERENCE FOR KETEGAUNSEEBEE.

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OJIBWAYS OF ROBINSON-HURON TREATY OF 1850